



Perry Glenn

53 Concord Street West • Spartanburg, SC 29303 • Mobile: 864-555-5679
E-mail: perrglenn313@hotmail.com

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Mr. Jackson Sirk
General Manager
Circular Quay Flight Centre
1 Macquarie Place
Sydney, NSW 2000

Dear Mr. Sirk,

You would have to look far and wide to find someone who could bring as much enthusiasm and creativity as I could to the Travel Consultant position you recently advertised on your Web site. Ever since I was a young child traveling widely with my family, I've held a passion for travel and the kind of creativity and energy I could bring to a position like this one.

I carried that vision all the way to University of South Carolina Upstate, where I recently completed a three-year degree in Tourism Management. I've taken numerous courses that would be instrumental in my mission to contribute my talents to Flight Centre. Given my strong experiential background while pursuing my degree, I have more than the required experience, am a hard worker, and possess proficient organizational abilities, as well as strong communication and interpersonal skills. In addition, the following qualifications align with your requirements and should be of great interest to you:

- *A strong academic background:* I have excelled in my undergraduate work and earned a GPA of 4.0.
- *Like-minded achiever:* I have a keen interest in the travel sector of the tourism industry. Just as you seek to expand, I seek to build on my achievements.
- *Extensive overseas travel to at least two continents:* I visited and resided in many countries during my father's previous occupation as a Country Manager for Singapore Airlines, including Sri Lanka, Thailand, Japan, and Singapore. I also traveled to Rio de Janeiro, Brazil, to serve as a Catering Assistant for the Organizing Committee for the Pan American Games.
- *An excellent full-time employment record with an aptitude for sales and customer service:* My employment record over the last eight years has been almost entirely focused on providing excellent service to customers. Having consistently contributed my customer-oriented approach, I also possess the friendly, outgoing personality and teamwork skills to interact successfully with a wide variety of individuals.

Research projects for two companies in which I participated for my university degree bolster my qualifications. I contributed to a team that researched how Starwood Hotels could attract more users to its company Web site. We earned the highest grade. I also partnered on a one-year research project with the South Carolina Tourism Board on the overseas 31-45-year-old consumer market, for which we earned top honors in competitive judging.

I am looking to join a company that values its customers and staff, and I'm confident that Flight Centre is that company. I'd like to ask if I may meet with you to review my accomplishments and qualifications. To that end, I will contact you in the near future to schedule an interview. I thank you most kindly for your consideration of me for this exciting position.

Cordially,

Perry Glenn