

Freelance Graphic Artist, *Superlative Graphic Design*, Chicago, IL, 2000 to 2002

- ▶ Developed original designs and prepared layouts from client-supplied visuals, samples, and sketches, producing effective final products, delivered on time and within budget.
- ▶ Provided fine-tuning and correction processes to update customer originals.
- ▶ Prepared digital artwork files to pre-press specifications.

Digital Retoucher/Production Artist, *The Duncan Group*, Chicago, IL, 1997 to 2000

- ▶ Employed fresh design techniques to produce brochures.
- ▶ Generated both cover and internal page layouts.
- ▶ Applied expertise in Adobe Photoshop to retouch, enhance, and color-correct images utilizing thorough knowledge and experienced understanding of color theory to produce subtle color changes.
- ▶ Optimized multi-color files and detailed choice of materials, for client-specified print quality, to ensure high-quality end product by synchronization of computer graphic design with the printing process.
- ▶ Collaborated to troubleshoot jobs, with RGB, CMYK, and spot colors, and matched colors to customer-supplied samples.
- ▶ Prepared files for pre-press output, including color separation, trapping, bleeds, and trim.
- ▶ Expanded expertise on pre-press techniques by attending advanced training, and mentored colleagues on newest technologies and processes.
- ▶ Scanned color and line art using drum and flatbed scanners.
- ▶ Established new standards for digital file preparation, naming, and transmission, and specified new quality-control standards for image library.
- ▶ Earned promotion to Digital Retoucher, from production artist, following two years of exemplary performance.

EDUCATION

Bachelor of Fine Arts, West Side Technical Institute, Chicago, IL

Pre-press Output Technology, West Side Technical Institute, Chicago, IL

