

# ANTHONY CLARK

Los Angeles, CA 90005

(555) 555-5555 - example@example.com

Aug. 8, 2025

Cameron Brooks, Recruitment Officer

United States Army

Los Angeles, CA 900017

(555) 555-5555

example@example.com

Dear Cameron Brooks,

I am writing to express my strong interest in joining the United States Army as a soldier. With over five years of professional experience in security operations and a proven track record of maintaining safety and order in high-pressure environments, I am confident that my skills and dedication will make me an asset to the Army. I am eager to bring my discipline, leadership, and commitment to service to support the mission of the U.S. Army.

In my current role, I oversee the safety of facilities with over 10,000 employees and visitors each year. I lead a team of 12 security personnel and improved incident response times by 25% through better training and communication. I am certified in CPR/AED, First Aid, and advanced surveillance, enabling me to respond to emergencies calmly and efficiently. My combat training and stress management skills have sharpened my ability to work under pressure, think critically, and lead; qualities I am eager to bring to military service.

I have completed rigorous physical fitness training and consistently exceed the standards required for security roles, achieving a top 10% ranking in my unit's fitness assessments. I am committed to maintaining this level to meet Army fitness requirements. My experience has also strengthened my cultural awareness, responsibility, teamwork, and adaptability, all essential for a soldier. I am excited about the Army's focus on leadership and lifelong learning and look forward to growing both personally and professionally.

Thank you for considering my application. I welcome the opportunity to discuss how my background, skills, and aspirations align with the needs of the Army. I am prepared to commit fully to the demands of military training and service and look forward to contributing to the safety and security of our nation. Please feel free to contact me at your convenience to schedule an interview.

Sincerely,

Anthony Clark