

ALICE JOHNSON

Portland, OR 97215 | (555) 555-5555 | example@example.com

Aug. 8, 2025

Natalie Smith, Hiring Manager
Futura Cleaning
Portland, OR 97223
(555) 555-5555
example@example.com

Dear Natalie Smith,

With eight years of experience providing top-quality cleaning services to Portland residents, I've earned a reputation for thoroughness and reliability. I excel at efficiently handling detailed cleaning tasks while consistently exceeding client expectations. I'm excited to apply for the house cleaner position and contribute my skills and dedication to the team at Futura Cleaning.

Throughout my experience, I have maintained client satisfaction rates above 95% by tailoring thorough cleaning services to each home's needs. I am skilled in deep cleaning, including sanitizing, dusting, organizing, and managing schedules for over 15 clients weekly to ensure reliable service. I use eco-friendly products preferred by Portland residents and am trained in safe chemical handling. I also hold a Certified Professional Cleaner credential from the National House Cleaning Association, reflecting my commitment to professionalism and best practices.

Beyond my cleaning skills, I am recognized for punctuality, trustworthiness, and excellent communication with clients, ensuring a seamless service experience. In my previous position, I managed a weekly schedule for over 15 clients, maintaining flexibility while consistently meeting deadlines. I also implemented a checklist system, which improved efficiency by 20% by enabling more comprehensive cleaning within the same timeframe.

I am eager to bring my expertise and dedication to Futura Cleaning and grow my career in the professional cleaning industry. I would welcome the opportunity to discuss how my skills and experience can contribute to your team's success. Thank you for your consideration, and I look forward to the possibility of working together.

Sincerely,
Alice Johnson