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SOPHIA RUIZ, HIRING MANAGER
NORTHEASTERN UNIVERSITY
BOSTON, MA 02115
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Dear Sophia Ruiz,

I am writing to express my interest in the assistant lecturer position at Northeastern University. For the past three years, I have taught English Literature at Boston University, where I have honed my ability to create dynamic course materials, engage diverse student groups, and integrate technology to enrich classroom learning. My passion for education, combined with a proven record of academic contributions, makes me eager to join your distinguished faculty.

In my current role, I have delivered over 200 hours of lectures and seminars in British and American literature, achieving an average student satisfaction rating of 94% on course evaluations. I have also designed and implemented three new elective modules that increased departmental enrollment by 15%. My ability to integrate multimedia tools and online learning platforms has supported a more interactive and inclusive classroom environment, fostering higher engagement and comprehension rates among students.

Alongside teaching, I have co-authored two peer-reviewed publications cited over 30 times and presented at three national conferences with over 500 attendees. I hold a Master's Degree in English Literature, a certification in Instructional Design for Higher Education, and advanced training in curriculum development and assessment, enabling me to align my teaching with institutional goals while maintaining academic rigor. These experiences, paired with my dedication to student success, position me to contribute meaningfully to your department's teaching and research missions.

I am enthusiastic about the opportunity to join Northeastern University and further my career by contributing to curriculum development, expanding my research portfolio, and mentoring the next generation of scholars. I would welcome the chance to discuss how my background aligns with your department's goals and look forward to the possibility of an interview. Thank you for your time and consideration.

Sincerely,
Annie Wang