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Chase Weber

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Professional Summary

Knowledgeable and efficient Mortgage Loan Processor with 8 years experience in financial and lending offices. Works exceptionally well in fast-paced environments driven by tight deadlines. Competent and knowledgeable in California financial regulations and employs a critical eye toward document details.

Core Qualifications

- FNMA FHA FHHLC and VA knowledge
- Regulatory compliance
- Type 55 WPM
- PC proficient
- MS Office expertise
- Organizational and interpersonal skills
- Excellent communicator
- Basic accounting principals

Experience

Mortgage Loan Processor Grant Savings and Loan

3/1/2012 - Current
New Cityland, CA

- Prepare commitment and denial letters and cancel applications as necessary.
- Responsible for the ordering of credit and title reports and liaising with third parties for reports and documents as necessary.
- Communicate between loan originator borrower lender and underwriter.

Mortgage Loan Processor Bidwell Lenders Association

4/1/2009 - 3/1/2012
New Cityland, CA

- Substantiated loan documents including title insurance appraisal credit and income.
- Coordinated with title companies to ensure fast and seamless closings.
- Reviewed borrower files to verify regulatory compliance and internal policy guidelines were upheld.

Mortgage Loan Processor First Bank of New Cityland

7/1/2006 - 4/1/2009
New Cityland, CA

- Ensured accurate and timely loan processing through efficient compilation of borrowers information and loan document verification.
- Maintained clients' file of loan documentation from pre-approval through closing.
- Verified borrowers financial data for accuracy prior to submittal to underwriting department.

Education

High School Diploma
New Parkland High School

XXXX - XXXX
New Parkland, CA

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