

Lili Peiffer

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Professional Summary

Casting Assistant with management experience and exceptional people skills. Organized and able to keep track of casting leads maintain casting files schedule casting sessions and review online submissions. Knowledgeable on hip-hop (old school and new) r&b alternative and pop music. Well versed in pop culture especially musicians and celebrities.

Core Qualifications

- Internet saavy
- Music genres
- Operations management
- Results-oriented
- Video editing
- Portfolio reviews
- Audition facilitation
- Documentation
- Communication
- SAG-AFTRA Clearances

Experience

Casting Assistant Overtone Productions

11/1/2007 - Current
New Cityland, CA

- Organize and coordinate casting sessions meetings and conference calls for various projects including movies on-going series developing series and pilots
- Compose character descriptions through minor script coverage
- Coordinate auditions and interviews with Actors and Casting Directors for specific projects
- Aid in compiling lists of suitable actors for each role in both developing movies and TV shows
- Keep talent and files for current projects updated with current cast lists sessions and deal memos

Casting Assistant Elite Casting

3/1/2004 - 9/1/2007
New Cityland, CA

- Met with directors writers and producers to find out what type of talent they required
- Read breakdown notices which describe the physical attributes and specific skills needed in actors who are cast to play particular roles
- Circulated breakdown notices among talent agencies and independent agents as part of a search for the perfect cast
- Reviewed the resumes and photographs of actors and actresses who wish to be cast
- Schedules the most qualified talent for auditions for roles in productions
- Engaged in casting assistants to fill all of the roles in a major production

Intern - Casting Assistant Elite Casting

3/1/2004 - 1/1/2004
New Cityland, CA

- Organized actors during auditions called agents sorted headshots assisted in the office and in audition sessions and researched special project
- Gained wide knowledge of actors theater and film
- Learned to operate a video camera and sound equipment and to manage Adobe Premiere Final Cut and other editing software

Education

Bachelor of Arts - Film Production
USC School of Cinematic Arts

XXXX - XXXX
Los Angeles, CA

Professional Affiliations

Member - The Casting Society of America

Member - Commercial Casting Directors Association

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